

## **WHAT IS RPA?**

Using low- or no-code platforms, robotic process automation enables businesses to automate tedious, time-consuming tasks with software robots that interface with systems like a person would.

#### Software robots are...

## Lightning Fast

- They reduce data processing times by 30-50%
- They never take a break or clock out
- They boost your business capacity by 35-50%

#### **Cost-Effective**

- They achieve process savings of 25-50%
- They modify existing procedures without creating new systems
- They enable employees to get more done each day

## Consistent

- They're predictable and always follow the rules
- They reduce error rates in automated processes to zero
- They have 100% accuracy

#### A Key to Smarter Work

- They improve morale in the back office and keep staff happier
- Free up valuable work hours for value-added tasks
- Generate better business insights and plan your next stage of automation

# **OF BUSINESSES** 78%

#### WHY RPA IS THE RIGHT CHOICE

RPA benefits your business in more ways than enhanced production and fewer errors.

**Slash operational costs** by eliminating bottlenecks that slow down productivity

Improve employee job satisfaction to reduce churn and increase retention

#### WHERE CAN YOU USE RPA?

RPA is great for basic tasks that require repetitive actions the kind of work that's most tedious for your human employees. Look to deploy RPA in applications such as...

Grabbing attachments from emails

Copying and pasting data from one program to another

Running calculations and doing important business math Transferring files or data on a system or across the network

Completing static forms that always follow the same format

Collecting data from the Internet such as product prices or vendor data

RPA is your ally in advanced workflows by automating low-level tasks in business-critical processes.

- Procure to Pay
- Record to Report
- Order to Cash
- Payroll processing
- Employee KPI evaluation
- Onboarding and offboarding
- Report preparation

### RIDING THE RPA WAVE

Support for RPA is on the rise across industries are you a part of the new wave of robotics?



THE NUMBER OF BUSINESSES SURVEYED IN 2018 ALREADY USING RPA.

ISG WITH AT LEAST ONE AUTOMATED PROCESS.

LESS THAN MONTHS

ESTIMATED DATE OF 'NEAR-UNIVERSAL' ADOPTION OF RPA **PROCESSES** 

THE AMOUNT BUSINESSES SPENT ON RPA IN 2019 ALONE.

THE AVERAGE FULL PAYBACK TIME FOR RPA INVESTMENTS.

### WHO'S AUTOMATING THE MOST?



**CUSTOMER SERVICE** 

HUMAN RESOURCES BANKING, FINANCIAL SERVICES, AND INSURANCE

26% INFORMATION TECHNOLOGY

DATA MANAGEMENT

13% TELECOM SALES AND MARKETING

SHARED SERVICES

10% HEALTHCARE

#### WHEN NOT TO USE RPA?

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THAN •

Not every task is ideal for RPA. Sometimes, you'll need a more advanced automation platform - and sometimes it's best to keep the human element in play. Know when and where to deploy RPA for maximum value.

- Payment approvals
- Credit checks and approvals
- Budgeting and forecasting
- · Cash flow management
- Full-cycle accounts payable
- Advanced exception handling

#### **HOW DO BUSINESSES DEPLOY RPA?**



**IDENTIFY** Locate process bottlenecks and determine where automation might clear the logjam

**DEVELOP** Use advanced RPA platforms with intuitive robot builders, such as Kofax RPA, to develop automated routines.

DEPLOY Engage with relevant knowledge orkers to integrate robots into their routines for enhanced performance.